



REPUBLIC OF THE PHILIPPINES
CITY OF LAPU-LAPU 6015
BIDS AND AWARDS COMMITTEE



**INVITATION TO BID FOR
48,000 LITERS GASOLINE AND 258,000 LITERS DIESEL FOR VARIOUS
LAPU-LAPU CITY GOVERNMENT VEHICLES**

- 1) The **City of Lapu-Lapu**, through the **MOOE FUNDS 1061-5-02-03-090** intends to apply the sum of **Twenty Five Million Seven Hundred Eleven Thousand Eight Hundred Pesos (₱ 25,711,800.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the procurement of **48,000 LITERS GASOLINE AND 258,000 LITERS DIESEL FOR VARIOUS LAPU-LAPU CITY GOVERNMENT VEHICLES** under **P.R No. 26-07-0829**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
- 2) The **City of Lapu-Lapu** now invites bids for **48,000 LITERS GASOLINE AND 258,000 LITERS DIESEL FOR VARIOUS LAPU-LAPU CITY GOVERNMENT VEHICLES. (CGSO)**

ITEM NO.	QTY.	UNIT OF ISSUE	ITEM DESCRIPTION
1.	48,000	LITER	GASOLINE
2.	258,000	LITER	DIESEL

TERMS OF REFERENCES:

1. THE BIDDER MUST BE A SUPPLIER OF PETROLEUM, OIL AND LUBRICANT (POL) PRODUCT AND AN EXISTING OPERATOR OF A FUEL RE-FILLING STATION WITH FUNCTIONAL GAS STATION WITHIN THE TERRITORIAL JURISDICTION OF LAPU-LAPU CITY, OR MAY PROVIDE THE FOLLOWING AT NO COST TO THE CITY OF LAPU-LAPU:
 - A. INSTALLATION OF ONE (1) UNIT FUEL TANK FOR DIESEL AT LEAST 16,000 CAPACITY.
 - B. INSTALLATION OF ONE (1) UNIT UNDERGROUND FUEL TANK FOR GASOLINE WITH AT LEAST 4,000 LITERS CAPACITY.
 - C. DIGITAL FUEL DISPENSING MACHINE WITH ELECTRICAL CONNECTION, PIPINGS AND TANK TOP CONCRETING AND STAND ALONE PUMP ISLAND.
2. BID PRICES SHALL BE THE PRICE BOARD OF THE PROSPECTIVE SUPPLIER. COST FOR E-VAT AND OTHER GOVERNMENT COST, WHICH FALL EQUALLY ON ALL PROSPECTIVE SUPPLIERS ARE PRESUMED TO BE INCLUDED IN THE COMPUTATION OF THE BID PRICE. THE QUOTED PRICE PER UNIT MUST BE INCLUSIVE OF ALL CHARGES INCLUDING TAXES AND FEES, WHICH MAY BE IMPOSED BY LAW.
3. IF DURING CONTRACT IMPLEMENTATION. THE TOTAL CONTRACT PRICE FOR THE PROJECT WOULD HAVE BEEN CONSUMED NOT WITHSTANDING THAT THE REQUIREMENTS WERE NOT FULLY DELIVERED IN THE UNITS/VOLUME CONTEMPLATED, NO FURTHER ORDER AND PAYMENTS SHALL BE MADE.

4. FOR PURPOSES OF PAYMENT, THE AMOUNT TO BE PAID PER UNIT COST BY THE PROCURING ENTITY OF THE GASOLINE AND DIESEL REQUIREMENTS ACTUALLY DELIVERED AND DULY RECEIVED BY IT SHALL BE BASED ON THE BID PRICE. THE MOVEMENT OF FUEL PRICES (INCREASE/ROLLBACK) EVERY WEEK SHALL BE MONITORED AND THE SAME SHOULD BE COMMPUTED AGAINST THE BID PRICE.

5. THE WINNING BIDDER SHALL DELIVER/PROVIDE UPON REQUEST BY THE CGSO UNTIL THE COMPLETE EXHAUSTION OF THE AMOUNT OF THE PURCHASE ORDER.

6. THE PROCESSING OF THE BILLING WILL BE EVERY TWO (2) WEEKS OR EVERY AFTER DELIVERY OF FUEL PRODUCTS.

Delivery of items are to be delivered **within Seven (7) Calendar Days upon receipt of Notice of Award/Purchase Order or On Staggered basis upon request by End-User.** Bidders should have completed, within ten (10) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

- 3) Bidding will be conducted through competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the IRR of RA No. 12009.
 - i) Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
- 4) Interested Bidders may obtain further information from the **City of Lapu-Lapu through the Bids and Awards Committee, located at the 2/F City General Services Office, City Hall, Pusok, Lapu-Lapu City** and inspect the Bidding Documents at the address given below from **8:00 a.m to 4:00 p.m.**
- 5) A complete set of Bidding Documents may be acquired by interested Bidders from **July 10, 2026 (from 8 a.m. to 5 p.m.) until on or before 12 noon of July 28, 2026** from **BAC Office located at the 2/Floor of the City General Services Office, City Hall, Pusok, Lapu-Lapu City** and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **P 25,000.00**. The Procuring Entity shall allow the bidder to present its proof of payment for the fee for the Bidding Documents during the period provided in the preceding paragraph.
- 6) The City of Lapu-Lapu/ BAC will hold a **Pre-Bid Conference** on **July 16, 2026 (1:30 P.M.)** at **BAC Conference Room located at 2/Floor City General Services Office, Pusok, Lapu-Lapu City**, which shall be open to prospective Bidders.
- 7) Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat through the given address above **on or before 12 Noon of July 28, 2026.** Late bids shall not be accepted.

- 8) All Bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 16.1.
- 9) Bid opening shall be on **July 28, 2026 (1:30 P.M.)** at **BAC Conference Office, located at 2/Floor City General Services Office, Pusok, Lapu-Lapu City**. Bids will be opened in the presence of the Bidders' representatives who choose to attend the activity.
- 10) The City of Lapu-Lapu/ BAC reserves the right to reject any all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of R.A. No. 12009, without incurring any liability to the affected Bidder of Bidders.

For further information, please refer to:
Vanessa Jeanne A. Dela Serna
BAC Secretariat
City General Service Office

You may visit the following:
PhilGeps: ☒ Website: ☒
3 Conspicuous Place: ☒
CEO Bulletin: ☒ CGSO: ☒ Market: ☒

JUL 10 2026

SIGNED

RONALDO D. MALACORA
OFFICER-IN-CHARGE- CGSO
BAC CHAIRPERSON

10th Day of July, 2026
(PhilGeps Posting Date)