



Republic of the Philippines  
City of Lapu-Lapu  
Office of the City Mayor

NOTICE TO PROCEED

April 30, 2020

RICHEN GODINEZ  
GROUNDWORK GRAVEL AND SAND TRADING  
Pitogo, Consolacion

Dear Ma'am/Sir:

The attached Contract agreement having been approved, notice is hereby given to GROUNDWORK GRAVEL AND SAND TRADING. that work may commence on the *FOR WASTE SEGREGATION AT THE MATERIALS RECOVERY FACILITY (MRF) under P.R. No. 26-03-0301 & P.O. No. 26-04-0610* effective upon receipt of Notice of Award on \_\_\_\_\_.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City of Lapu-Lapu.

Very truly yours,

**SIGNED**

MA. CYNTHIA "CINDI" K. CHAN  
City Mayor

I acknowledge receipt of this Notice on \_\_\_\_\_

Name of the Representative of the Bidder RICHEN GODINEZ

Authorized Signature

**SIGNED**