



Republic of the Philippines
City of Lapu-Lapu
Office of the City Mayor

NOTICE TO PROCEED

April 10, 2026

SHENA MAE D. SILVA
DCNC SALES AND SERVICES CORP.
A.c Cortes Ave. Cambaro, Mandaue City

Dear Ma'am/Sir:

The attached Contract agreement having been approved, notice is hereby given to DCNC SALES AND SERVICES CORP.. that work may commence on the *FOR THE MAINTENANCE OF AIR CONDITIONING UNITS IN VARIOUS OFFICES OF THE CITY AT OLANGO ISLAND.* under P.R. No. 26-03-0358 & P.O. No. 26-04-0622 effective upon receipt of Notice of Award on _____.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City of Lapu-Lapu.

Very truly yours,

MA. CYNTHIA "CINDI" K. CHAN
City Mayor

SIGNED

DANILO E. ALMEDRADO
CITY ADMINISTRATOR

I acknowledge receipt of this Notice on _____

Name of the Representative of the Bidder GRANADA, JEFFERSON

Authorized Signature

SIGNED