



**Republic of the Philippines
City of Lapu-Lapu
Office of the City Mayor**

NOTICE TO PROCEED

May 29, 2026

JUSTO T. TO CHIP
UNITED AUTOMART.
189 Leon Kilat St., Cebu City

Dear Ma'am/Sir:

The attached Contract agreement having been approved, notice is hereby given to UNITED AUTOMART.. that work may commence on the TO PROCURE VARIOUS TIRES TO BE DISTRIBUTED TO DIFFERENT GOVERNMENT VEHICLES OF THE CITY. under P.R. No. 26-04-0524 & P.O. No. 26-05-0770 effective upon receipt of Notice of Award on _____.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City of Lapu-Lapu.

Very truly yours,

SIGNED

MA. CYNTHIA "CINDI" K. CHAN
City Mayor

SIGNED

I acknowledge receipt of this Notice on _____

Name of the Representative of the Bidder _____

Authorized Signature _____