REPUBLIC OF THE PHILIPPINES
CITY OF LAPU-LAPU 6015
BIDS AND AWARDS COMMITTEE

BAGONG PILIPINAS

INVITATION TO BID FOR
SUPPLY AND DELIVERY OF MEDICAL SUPPLIES

The **City of Lapu-Lapu**, through the **MOOE FUNDS 4421-1-5-02-03-080** intends to apply the sum of **Five Million Eight Hundred Ninety-Four Thousand Pesos (₱ *5,894,000.00*)** being the Approved Budget for the Contract (ABC) to payments under the contract for *the procurement of* **SUPPLY AND DELIVERY OF MEDICAL SUPPLIES under P.R No. 26-08-1055.** Bids received in excess of the ABC shall be automatically rejected at bid opening.

1) The **City of Lapu-Lapu** now invites bids for **SUPPLY AND DELIVERY OF MEDICAL SUPPLIES.** *(CITY HOSPITAL)*

ITEM NO.	QTY.	UNIT OF ISSUE	ITEM DESCRIPTION
1.	800	BOX	STERILE DISPOSABLE SYRINGE 3CC - 100 PCS PER BOX, BRANDED
2.	800	BOX	STERILE DISPOSABLE SYRINGE 5CC - 100 PCS PER BOX, BRANDED
3.	800	BOX	STERILE DISPOSABLE SYRINGE 10CC - 100 PCS PER BOX, BRANDED
4.	400	BOX	STERILE DISPOSABLE SYRINGE 20CC - 100 PCS PER BOX, BRANDED
5.	500	BOX	STERILE DISPOSABLE SYRINGE 1CC - 100 PCS PER BOX, BRANDED
TERMS: 1. 7 CALENDAR DAYS DELIVERY PERIOD AFTER RECEIPT OF NOTICE OF AWARD/PURCHASE ORDER 2. ONE-TIME DELIVERY			

Prospective Bidders must include the stated requirement in addition to the eligibility documents:

1. **Valid Certificate of Product Registration (CPR),** which will indicate the distributors and manufacturers of each drug
2. **Valid License to Operate (LTO),** which will indicate the list of sources of the Companies that a distributor is only to carry and sell/ Authority to Distribute.
3. **Valid Certificate of Good Manufacturing Practice (CGMP).**
4. **Certificate of Distributorship Agreement** duly received by the FDA with Reference Number
5. **Certificate of Expiry date** should be **at least Eighteen (18) months** from receipt of delivery.
6. **Certificate of Existence & location map of their Warehouse** with an Inventory proportionate to the total ABC amount to be bid.

Delivery of items are to be delivered ***within Seven (7) Calendar Days upon receipt of Notice of Award/Purchase Order.*** Bidders should have completed, within ten (10) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

2) Bidding will be conducted through competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the IRR of RA No. 12009.

   I) Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

3) Interested Bidders may obtain further information from *the* ***City of Lapu-Lapu*** *through the Bids and Awards Committee, located* **at the 2/F City General Services Office, City Hall, Pusok, Lapu-Lapu City** and inspect the Bidding Documents at the address given below from **8:00 a.m to 4:00 p.m.**

4) A complete set of Bidding Documents may be acquired by interested Bidders from ***September 28, 2026 (from 8 a.m. to 5 p.m.) until on or before 12 noon of October 20, 2026*** from ***BAC Office located at the 2/Floor of the City General Services Office, City Hall, Pusok, Lapu-Lapu City*** and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **₱ 10,000.00**. The Procuring Entity shall allow the bidder to present its proof of payment for the fee for the Bidding Documents during the period provided in the preceding paragraph.

5) The *City of Lapu-Lapu/ BAC* will hold a **Pre-Bid Conference** on ***October 06, 2026 (1:30 P.M.)*** at ***BAC Conference Room located at 2/Floor City General Services Office, Pusok, Lapu-Lapu City***, which shall be open to prospective Bidders.

6) Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat through the given address above **on or before 12 Noon of *October 20, 2026.*** Late bids shall not be accepted.

7) All Bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 16.1.

8) Bid opening shall be on ***October 20, 2026 (1:30 P.M.)*** at **BAC Conference Office, located at 2/Floor City General Services Office, Pusok, Lapu-Lapu City.** Bids will be opened in the presence of the Bidders' representatives who choose to attend the activity.

9) The City of Lapu-Lapu/ BAC reserves the right to reject any all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of R.A. No. 12009, without incurring any liability to the affected Bidder of Bidders.

For further information, please refer to:
Vanessa Jeanne A. Dela Serna
BAC Secretariat
City General Service Office

You may visit the following:
PhilGeps: _____ Website: _____
3 Conspicuous Place:
CEO Bulletin: ___ CGSO: ___ Market: ___

SIGNED

RONALDO D. MALACORA
OFFICER-IN-CHARGE- CGSO
BAC CHAIRPERSON

28th Day of September, 2026
(PhilGeps Posting Date)