



REPUBLIC OF THE PHILIPPINES
CITY OF LAPU-LAPU 6015
BIDS AND AWARDS COMMITTEE



INVITATION TO BID FOR SUPPLY AND DELIVERY OF 3,333 SYRINGE INFLUENZA POLYVALENT VACCINE

The **City of Lapu-Lapu**, through the **MOOE FUNDS 4411-5-02-03-070-4** intends to apply the sum of **One Million Nine Hundred Ninety-Nine Thousand Eight Hundred Pesos (₱ 1,999,800.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the procurement of **SUPPLY AND DELIVERY OF 3,333 SYRINGE INFLUENZA POLYVALENT VACCINE** under **P.R No. 26-08-1103**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

- 1) The **City of Lapu-Lapu** now invites bids for **SUPPLY AND DELIVERY OF 3,333 SYRINGE INFLUENZA POLYVALENT VACCINES**. (CITY HEALTH)

ITEM NO.	QTY.	UNIT OF ISSUE	ITEM DESCRIPTION
1.	3,333	SYRINGE	INFLUENZA POLYVALENT VACCINE 0.5 ML SUSPENSION IN A PRE-FILLED SYRINGE
ADDITIONAL REMARKS/REQUIREMENTS: 1. LOT (ONE TIME DELIVERY); 2. IF APPLICABLE, AT LEAST 24 MONTHS EXPIRY UPON DELIVERY; 3. DELIVERY SHALL BE MADE WITHIN 30 CALENDAR DAYS FROM RECEIPT OF THE NOTICE OF AWARDS; AND 4. IF APPLICABLE, THE DELIVERY RECEIPT MUST CONTAIN THE PURCHASE ORDER NO., LOT/BATCH NO., EXPIRY DATE OF EACH ITEM, AND UNIT COST OF EACH ITEM AS REFLECTED IN THE PURCHASE ORDER.			

Prospective Bidders must include the stated requirement in addition to the eligibility documents:

1. **Valid Certificate of Product Registration (CPR)**, which will indicate the distributors and manufacturers of each drug
2. **Valid License to Operate (LTO)**, which will indicate the list of sources of the Companies that a distributor is only to carry and sell/ Authority to Distribute.
3. **Valid Certificate of Good Manufacturing Practice (CGMP)**.
4. **Certificate of Distributorship Agreement** duly received by the FDA with Reference Number
5. **Certificate of Expiry date** should be **at least Eighteen (18) months** from receipt of delivery.
6. **Certificate of Existence & location map of their Warehouse** with an Inventory proportionate to the total ABC amount to be bid.

Delivery of items are to be delivered **within Thirty (30) Calendar Days upon receipt of Notice of Award/Purchase Order.** Bidders should have completed, within ten (10) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

- 2) Bidding will be conducted through competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the IRR of RA No. 12009.

- d) Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
- 3) Interested Bidders may obtain further information from the **City of Lapu-Lapu** through the Bids and Awards Committee, located **at the 2/F City General Services Office, City Hall, Pusok, Lapu-Lapu City** and inspect the Bidding Documents at the address given below from **8:00 a.m to 4:00 p.m.**
 - 4) A complete set of Bidding Documents may be acquired by interested Bidders from **September 21, 2026 (from 8 a.m. to 5 p.m.) until on or before 12 noon of October 6, 2026** from **BAC Office located at the 2/Floor of the City General Services Office, City Hall, Pusok, Lapu-Lapu City** and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **₱ 5,000.00**. The Procuring Entity shall allow the bidder to present its proof of payment for the fee for the Bidding Documents during the period provided in the preceding paragraph.
 - 5) The City of Lapu-Lapu/ BAC will hold a **Pre-Bid Conference** on **N/A (1:30 P.M.)** at **BAC Conference Room located at 2/Floor City General Services Office, Pusok, Lapu-Lapu City**, which shall be open to prospective Bidders.
 - 6) Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat through the given address above **on or before 12 Noon of October 06, 2026.** Late bids shall not be accepted.
 - 7) All Bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 16.1.
 - 8) Bid opening shall be on **October 06, 2026 (1:30 P.M.)** at **BAC Conference Office, located at 2/Floor City General Services Office, Pusok, Lapu-Lapu City.** Bids will be opened in the presence of the Bidders' representatives who choose to attend the activity.
 - 9) The City of Lapu-Lapu/ BAC reserves the right to reject any all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of R.A. No. 12009, without incurring any liability to the affected Bidder of Bidders.

For further information, please refer to:
Vanessa Jeanne A. Dela Serna
 BAC Secretariat
 City General Service Office

You may visit the following:
 PhilGeps: _____ Website: _____
 3 Conspicuous Place:
 CEO Bulletin: _____ CGSO: _____ Market: _____

SIGNED

RONALDO D. MALACORA
 OFFICER-IN-CHARGE- CGSO
 BAC CHAIRPERSON

21st Day of September, 2026
 (PhilGeps Posting Date)