



REPUBLIC OF THE PHILIPPINES
CITY OF LAPU-LAPU 6015
BIDS AND AWARDS COMMITTEE



**INVITATION TO BID FOR
SUPPLY AND DELIVERY OF CLINICAL LABORATORY SUPPLIES**

- 1) The **City of Lapu-Lapu**, through the **MOOE FUNDS 4411-5-02-03-080-11** intends to apply the sum of **Two Million Four Hundred Thousand Four Hundred Forty-Five Pesos and Fifty Centavos (P 2,400,445.50)** being the Approved Budget for the Contract (ABC) to payments under the contract for the procurement of **SUPPLY AND DELIVERY OF CLINICAL LABORATORY SUPPLIES under P.R No. 26-07-0907**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
- 2) The **City of Lapu-Lapu** now invites bids for **SUPPLY AND DELIVERY OF CLINICAL LABORATORY SUPPLIES. (CHO)**

ITEM NO.	QTY.	UNIT OF ISSUE	ITEM DESCRIPTION
1.	20	GALLON	70% ETHYL ALCOHOL, 1 GALLON
2.	3	BOTS.	CLE-P CLEANSER 50ML
3.	22	PACK	DILUENT 20L 3 PARTS 20L
4.	40000	PIECES	DISPOSABLE SYRINGE 3 CC/ML
5.	20000	PIECES	DISPOSABLE SYRINGE 5 CC/ML
6.	3	KIT	FECAL OCCULT BLOOD KIT (40PCS PER BOX)
7.	930	KIT	HBSAG TEST KIT
8.	1	BOTTLE	LUGOL'S SOLUTION (250ML/BTL) LUGOLS IODINE SOLUTION 2%, 59ML
9.	17	PACK	LYC-1 500ML 500ML
10.	30	BOTTLE	OGTT 75 GRAMS
11.	400	TRAY	VACUTAINER TUBE EDTA-LAVENDER 2CC/ML 100S/TRAY
12.	307	TRAY	VACUTAINER TUBE RED TOP 5CC/ML GLASS, 100S
13.	17	BOX	SURGICAL TAPE 2.5CM X 10YDS, PAPER 3M ADHESIVE SURGICAL TAPE 1 INCH X 10 YARDS (2.5CM X 9.1M)
ADDITIONAL REMARKS/REQUIREMENTS:			
1. LOT (ONE TIME DELIVERY);			
2. IF APPLICABLE, AT LEAST 24 MONTHS EXPIRY UPON DELIVERY;			

3. DELIVERY SHALL BE MADE **WITHIN 30 CALENDAR DAYS** FROM RECEIPT OF THE NOTICE OF AWARDS; AND
4. IF APPLICABLE, THE DELIVERY RECEIPT MUST CONTAIN THE PURCHASE ORDER NO., LOT/BATCH NO., EXPIRY DATE OF EACH ITEM, AND UNIT COST OF EACH ITEM AS REFLECTED IN THE PURCHASE ORDER.

Prospective Bidders must include the stated requirement in addition to the eligibility documents:

1. **Valid Certificate of Product Registration (CPR)**, which will indicate the distributors and manufacturers of each drug
2. **Valid License to Operate (LTO)**, which will indicate the list of sources of the Companies that a distributor is only to carry and sell/ Authority to Distribute.
3. **Valid Certificate of Good Manufacturing Practice (CGMP)**.
4. **Certificate of Distributorship Agreement** duly received by the FDA with Reference Number
5. **Certificate of Expiry date** should be **at least Eighteen (18) months** from receipt of delivery.
6. **Certificate of Existence & location map of their Warehouse** with an Inventory proportionate to the total ABC amount to be bid.

Delivery of items are to be delivered **within Thirty (30) Calendar Days upon receipt of Notice of Award/Purchase Order.** Bidders should have completed, within ten (10) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

- 3) Bidding will be conducted through competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the IRR of RA No. 12009.
 - i) Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
- 4) Interested Bidders may obtain further information from *the City of Lapu-Lapu through the Bids and Awards Committee, located at the 2/F City General Services Office, City Hall, Pusok, Lapu-Lapu City* and inspect the Bidding Documents at the address given below from **8:00 a.m to 4:00 p.m.**
- 5) A complete set of Bidding Documents may be acquired by interested Bidders from **August 24, 2026 (from 8 a.m. to 5 p.m.) until on or before 12 noon of September 15, 2026** from **BAC Office located at the 2/Floor of the City General Services Office, City Hall, Pusok, Lapu-Lapu City** and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **P 5,000.00.** The Procuring Entity shall allow the bidder to present its proof of payment for the fee for the Bidding Documents during the period provided in the preceding paragraph.
- 6) The City of Lapu-Lapu/ BAC will hold a **Pre-Bid Conference** on **September 1, 2026 (1:30 P.M.)** at **BAC Conference Room located at 2/Floor City General Services Office, Pusok, Lapu-Lapu City,** which shall be open to prospective Bidders.

- 7) Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat through the given address above **on or before 12 Noon of September 15, 2026.** Late bids shall not be accepted.
- 8) All Bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 16.1.
- 9) Bid opening shall be on **September 15, 2026 (1:30 P.M.)** at **BAC Conference Office, located at 2/Floor City General Services Office, Pusok, Lapu-Lapu City.** Bids will be opened in the presence of the Bidders' representatives who choose to attend the activity.
- 10) The City of Lapu-Lapu/ BAC reserves the right to reject any all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of R.A. No. 12009, without incurring any liability to the affected Bidder of Bidders.

For further information, please refer to:
Vanessa Jeanne A. Dela Serna
BAC Secretariat
City General Service Office

You may visit the following:
PhilGeps: _____ Website: _____
3 Conspicuous Places: _____
CEO Bulletin: _____ Market: _____

AUG 24 2026

SIGNED

RONALDO D. MALACORA
OFFICER-IN-CHARGE- CGSO
BAC CHAIRPERSON

24th Day of August, 2026
(PhilGeps Posting Date)