



**Republic of the Philippines
City of Lapu-Lapu
Office of the City Mayor**

NOTICE TO PROCEED

March 18, 2026

MARIA ELENA B. TEH
E.T PRINTSHOPPE
257 R Dela Serna S., Poblacion Lapu-lapu City

Dear Ma'am/Sir:

The attached Contract agreement having been approved, notice is hereby given to E.T PRINTSHOPPE. that work may commence on the *IEC MATERIALS FOR THE HAZARD EXPO (ANDAM LAPU-LAPU SA OLANGO)* under P.R. No. 26-02-0253 & P.O. No. 26-03-0396 effective upon receipt of Notice of Award on _____.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City of Lapu-Lapu.

Very truly yours,

SIGNED

MA. CYNTHIA "CINDI" K. CHAN
City Mayor

I acknowledge receipt of this Notice on _____
Name of the Representative of the Bidder MARIA ELENA B. TEH
Authorized Signature _____

SIGNED