



Republic of the Philippines
City of Lapu-Lapu
Office of the City Mayor

NOTICE TO PROCEED

January 14, 2026

KEVIN T. VERGARA
TRENDS AND TECHNOLOGIES INC.
F. Ramos St., Trends Plaza, Cebu City

Dear Ma'am/Sir:

The attached Contract agreement having been approved, notice is hereby given to TRENDS AND TECHNOLOGIES INC.. that work may commence on the *PURCHASE OF PROJECTORS, LAPTOP, TABLET, AND COMPUTER UNITS FOR DRRMO OFFICE under P.R. No. 25-12-1631 & P.O. No. 26-01-0046* effective upon receipt of Notice of Award on _____.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City of Lapu-Lapu.

Very truly yours,

SIGNED

MA. CYNTHIA "CINDI" K. CHAN

City Mayor

I acknowledge receipt of this Notice on _____

Name of the Representative of the Bidder KEVIN VERGARA

Authorized Signature

SIGNED