REPUBLIC OF THE PHILIPPINES
CITY OF LAPU-LAPU 6015
BIDS AND AWARDS COMMITTEE

BAGONG PILIPINAS

INVITATION TO BID FOR
SUPPLY AND DELIVERY OF 110,000 LITERS DIESEL AND 25,000 LITERS GASOLINE

The **City of Lapu-Lapu**, through the **MOOE FUNDS 5-02-03-090** intends to apply the sum of **Fifteen Million Three Hundred Four Thousand Five Hundred Pesos (₱ *15,304,500.00*)** being the Approved Budget for the Contract (ABC) to payments under the contract for *the procurement of* **SUPPLY AND DELIVERY OF 110,000 LITERS DIESEL AND 25,000 LITERS GASOLINE under P.R No. 26-09-1375.** Bids received in excess of the ABC shall be automatically rejected at bid opening.

1) The **City of Lapu-Lapu** now invites bids for **SUPPLY AND DELIVERY OF 110,000 LITERS DIESEL AND 25,000 LITERS GASOLINE**. *(CGSO)*

ITEM NO.	QTY.	UNIT OF ISSUE	ITEM DESCRIPTION
1.	110,000	LITER	DIESEL
2.	25,000	LITER	GASOLINE

TERMS OF REFERENCES:

1. THE BIDDER MUST BE A SUPPLIER OF PETROLEUM, OIL AND LUBRICANT (POL) PRODUCT AND AN EXISTING OPERATOR OF A FUEL RE-FILLING STATION WITH FUNCTIONAL GAS STATION WITHIN THE TERRITORIAL JURISDICTION OF LAPU-LAPU CITY, OR MAY PROVIDE THE FOLLOWING AT NO COST TO THE CITY OF LAPU-LAPU:

A. INSTALLATION OF ONE (1) UNIT FUEL TANK FOR DIESEL AT LEAST 16,000 CAPACITY.
B. INSTALLATION OF ONE (1) UNIT UNDERGROUND FUEL TANK FOR GASOLINE WITH AT LEAST 4,000 LITERS CAPACITY.
C. DIGITAL FUEL DISPENSING MACHINE WITH ELECTRICAL CONNECTION, PIPINGS AND TANK TOP CONCRETING AND STAND ALONE PUMP ISLAND.

2. BID PRICES SHALL BE THE PRICE BOARD OF THE PROSPECTIVE SUPPLIER. COST FOR E-VAT AND OTHER GOVERNMENT COST, WHICH FALL EQUALLY ON ALL PROSPECTIVE SUPPLIERS ARE PRESUMED TO BE INCLUDED IN THE COMPUTATION OF THE BID PRICE. THE QUOTED PRICE PER UNIT MUST BE INCLUSIVE OF ALL CHARGES INCLUDING TAXES AND FEES, WHICH MAY BE IMPOSED BY LAW.

3. IF DURING CONTRACT IMPLEMENTATION. THE TOTAL CONTRACT PRICE FOR THE PROJECT WOULD HAVE BEEN CONSUMED NOT WITHSTANDING THAT THE REQUIREMENTS WERE NOT FULLY DELIVERED IN THE UNITS/VOLUME CONTEMPLATED, NO FURTHER ORDER AND PAYMENTS SHALL BE MADE.

4. FOR PURPOSES OF PAYMENT, THE AMOUNT TO BE PAID PER UNIT COST BY THE PROCURING ENTITY OF THE GASOLINE AND DIESEL REQUIREMENTS ACTUALLY DELIVERED

AND DULY RECEIVED BY IT SHALL BE BASED ON THE BID PRICE. THE MOVEMENT OF FUEL PRICES (INCREASE/ROLLBACK) EVERY WEEK SHALL BE MONITORED AND THE SAME SHOULD BE COMMPUTED AGAINST THE BID PRICE.

5. THE WINNING BIDDER SHALL DELIVER/PROVIDE UPON REQUEST BY THE CGSO UNTIL THE COMPLETE EXHAUSTION OF THE AMOUNT OF THE PURCHASE ORDER.

6. THE PROCESSING OF THE BILLING WILL BE EVERY TWO (2) WEEKS OR EVERY AFTER DELIVERY OF FUEL PRODUCTS.

Delivery of items should be ***within Seven (7) Calendar Days upon receipt of Notice of Award/Purchase Order or immediately after the exhaustion of existing P.O.*** Bidders should have completed, within ten (10) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

2) Bidding will be conducted through competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the IRR of RA No. 12009.

   i) Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

3) Interested Bidders may obtain further information from *the* ***City of Lapu-Lapu*** *through the Bids and Awards Committee, located* **at the 2/F City General Services Office, City Hall, Pusok, Lapu-Lapu City** and inspect the Bidding Documents at the address given below from **8:00 a.m to 4:00 p.m.**

4) A complete set of Bidding Documents may be acquired by interested Bidders from ***October 05, 2026 (from 8 a.m. to 5 p.m.) until on or before 12 noon of October 27, 2026*** from ***BAC Office located at the 2/Floor of the City General Services Office, City Hall, Pusok, Lapu-Lapu City*** and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **₱ 25,000.00**. The Procuring Entity shall allow the bidder to present its proof of payment for the fee for the Bidding Documents during the period provided in the preceding paragraph.

5) The *City of Lapu-Lapu/ BAC* will hold a **Pre-Bid Conference** on ***October 13, 2026 (1:30 P.M.)*** at ***BAC Conference Room located at 2/Floor City General Services Office, Pusok, Lapu-Lapu City***, which shall be open to prospective Bidders.

6) Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat through the given address above **on or before 12 Noon of *October 27, 2026.*** Late bids shall not be accepted.

7) All Bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 16.1.

8) Bid opening shall be on ***October 27, 2026 (1:30 P.M.)*** at **BAC Conference Office, located at 2/Floor City General Services Office, Pusok, Lapu-Lapu City.** Bids will

be opened in the presence of the Bidders' representatives who choose to attend the activity.

9) The City of Lapu-Lapu/ BAC reserves the right to reject any all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of R.A. No. 12009, without incurring any liability to the affected Bidder of Bidders.

For further information, please refer to:
Vanessa Jeanne A. Dela Serna
BAC Secretariat
City General Service Office

You may visit the following:
PhilGeps: _____ Website: _____
3 Conspicuous Place:
CEO Bulletin: ____ CGSO: ____ Market:____

SIGNED
RONALDO D. MALACORA
OFFICER-IN-CHARGE- CGSO
BAC CHAIRPERSON

5th Day of October, 2026
(PhilGeps Posting Date)