



Republic of the Philippines  
City of Lapu-Lapu  
Office of the City Mayor

NOTICE TO PROCEED

February 12, 2024

NAOMI T. MARTEL  
MARTEL SALES & MECHANICAL WORKS INC.  
M.L Quezon National Hi-way, Pajo Lapu-Lapu City

Dear Ma'am/Sir:

The attached Contract agreement having been approved, notice is hereby given to MARTEL SALES & MECHANICAL WORKS INC.. that work may commence on the *TO ENCHANCE LGU CAPABILITIES IN SURVEILLANCE, DISASTER RESPONSE AND MONITORING ENVIRONMENTAL . under P.R. No. 25-07-0939 & P.O. No. 26-02-0259* effective upon receipt of Notice of Award on \_\_\_\_\_.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City of Lapu-Lapu.

Very truly yours,

**SIGNED**

MA. CYNTHIA "CINDI" K. CHAN  
City Mayor

I acknowledge receipt of this Notice on \_\_\_\_\_  
Name of the Representative of the Bidder Naomi T. Martel  
Authorized Signature **SIGNED**