



REPUBLIC OF THE PHILIPPINES
CITY OF LAPU-LAPU 6015
BIDS AND AWARDS COMMITTEE



INVITATION TO BID FOR 3,950 PAX LIVE-OUT FOOD AND VENUE

The **City of Lapu-Lapu**, through the **MOOE FUNDS 1091-5-02-99-990-4** intends to apply the sum of **Two Million Seven Hundred Sixty-Five Thousand Pesos (P 2,765,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the procurement of **3,950 PAX LIVE-OUT FOOD AND VENUE under P.R No. 26-06-0767**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

- 1) The **City of Lapu-Lapu** now invites bids for **3,950 PAX LIVE-OUT FOOD AND VENUE**.
(CTO)

ITEM NO.	QTY.	UNIT OF ISSUE	ITEM DESCRIPTION
1.	3950	PAX	LIVE-OUT FOOD & VENUE FOOD: LUNCH (PLAIN RICE, SOUP, ONE DISH, 2 MAIN COURSES, DESSERT/FRUITS IN SEASON, ONE ROUND SOFT DRINKS/JUICE WITH 2 SNACKS (AM & PM SNACKS) SERVICE INCLUSIONS: *EXCLUSIVE USE OF REGISTRATION AREA *CHOICE OF MENU (PLAIN RICE, SOUP, ONE SIDED DISH, TWO (2) MAIN COURSES (SEAFOODS, MEAT, POULTRY) DESSERT, JUICE DRINK *COMPLIMENTARY FLOWING COFFEE DURING THE CONFERENCE *COMPLIMENTARY WELCOME NOTE *COMPLIMENTARY USE OF WHITE BOARD *COMPLIMENTARY USE OF SOUND SYSTEM (WITH MICROPHONE) *COMPLIMENTARY USE OF LCD PROJECTOR AND WIDE SCREEN (UPON AVAILABILITY) *WIFI ACCESS AT THE FUNCTION ROOMS (FREE OF CHARGE) AND OTHER HOT SPOT SPACES *SPACIOUS CAR PARK *BANQUET COORDINATOR AND STANDBY WAITERS TO ASSIST ON YOUR ACTIVITY TERMS: - STAGGERED DELIVERY - "THIS PROCUREMENT SHALL PROCEED ONLY IF THE BSK ELECTION 2026 PUSHES THROUGH."

Delivery of items are to be delivered **within Seven (7) Calendar Days upon receipt of Notice of Award/Purchase Order or on Staggered Basis as per request**

by End-User. Bidders should have completed, within ten (10) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

- 2) Bidding will be conducted through competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the IRR of RA No. 12009.
 - j) Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
- 3) Interested Bidders may obtain further information from the **City of Lapu-Lapu through the Bids and Awards Committee, located at the 2/F City General Services Office, City Hall, Pusok, Lapu-Lapu City** and inspect the Bidding Documents at the address given below from **8:00 a.m to 4:00 p.m.**
- 4) A complete set of Bidding Documents may be acquired by interested Bidders from **August 31, 2026 (from 8 a.m. to 5 p.m.) until on or before 12 noon of September 22, 2026** from **BAC Office located at the 2/Floor of the City General Services Office, City Hall, Pusok, Lapu-Lapu City** and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **P 5,000.00**. The Procuring Entity shall allow the bidder to present its proof of payment for the fee for the Bidding Documents during the period provided in the preceding paragraph.
- 5) The City of Lapu-Lapu/ BAC will hold a **Pre-Bid Conference** on **September 08, 2026 (1:30 P.M.)** at **BAC Conference Room located at 2/Floor City General Services Office, Pusok, Lapu-Lapu City**, which shall be open to prospective Bidders.
- 6) Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat through the given address above **on or before 12 Noon of September 22, 2026.** Late bids shall not be accepted.
- 7) All Bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 16.1.
- 8) Bid opening shall be on **September 22, 2026 (1:30 P.M.)** at **BAC Conference Office, located at 2/Floor City General Services Office, Pusok, Lapu-Lapu City.** Bids will be opened in the presence of the Bidders' representatives who choose to attend the activity.
- 9) The City of Lapu-Lapu/ BAC reserves the right to reject any all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of R.A. No. 12009, without incurring any liability to the affected Bidder of Bidders.

For further information, please refer to:
Vanessa Jeanne A. Dela Serna
BAC Secretariat
City General Service Office

You may visit the following:
PhilGeps: _____ Website: _____
3 Conspicuous Place:
CEO Bulletin: _____ CGSO: _____ Market: _____

SIGNED

RONALDO D. MALACORA
OFFICER-IN-CHARGE- CGSO
BAC CHAIRPERSON

31st Day of August, 2026
(PhilGeps Posting Date)